

Name of Applicant

Phoenix Manufacturing LLC

APPLICATION FOR EMPLOYMENT

Completion of this form in no way constitutes an offer of employment. The information requested is required to provide us with information necessary to consider you for the position for which you are applying.

PLEASE PRINT LEGIBLY OR TYPE ALL REQUESTED INFORMATION

Date of Application

Position for which you are applying

Last Name

First Name

M.I.

Street
Address

City

State

ZIP Code

Contact Phone Number(s)
(include area code)

Contact E-mail address

Alternate Phone Number(s)
(include area code)

Date of Birth

CONDITIONS OF CONSIDERATION FOR EMPLOYMENT

All information contained on the application is subject to verification. If applicable, the Phoenix Manufacturing LLC or a 3rd party may conduct background checks including, but not limited to, work references, driving records, criminal conviction records and educational attainment.

You may be subjected to a criminal background investigation for some positions. If applicable, your fingerprints may be sent to state, federal law enforcement agencies, federal agencies and military agencies (DPS, FBI, DSS, DoD...). All offers of employment and continued employment may be subject to a complete review of any criminal convictions you may have. Your failure to make a full and accurate disclosure of any prior conviction(s), or to answer the questions fully and accurately, may result in immediate termination from employment or the rejection of any pending application or offer from Phoenix Manufacturing LLC. Employment is dependent upon the ability to obtain a security clearance. Phoenix Manufacturing LLC Facilities do require US citizenship.

CRIMINAL BACKGROUND INFORMATION (ALL APPLICANTS)

ALL QUESTIONS MUST BE ANSWERED TRUTHFULLY AND COMPLETELY. "Crime" as used in this section means *any and all felonies, misdemeanors and serious driving offenses including, but not limited to, driving while under the influence of intoxicating liquor ("DUI") or drugs, extreme DUI, reckless driving, aggressive driving, racing/ exhibition of speed, excessive (criminal) speed, leaving the scene of an accident, driving on a suspended, revoked or refused license or any other driving offense that is a misdemeanor (i.e., possible penalty for conviction includes imprisonment or jail time).* "Crime" does not include minor (civil) traffic offenses. If you are not sure how to answer these questions, please ask a member of the Human Resources Department for assistance.

"Convicted" means you have been found guilty of a crime by a court or jury, or have pleaded guilty or nolo contendere ("no contest") to a crime and have been sentenced for a crime, whether imprisoned, incarcerated, placed on probation, fined or received a suspended sentence.

****NOTE: A criminal conviction(s) may or may not constitute an automatic disqualification for employment.**

Have you ever been convicted of any crime, even if set aside or expunged? ☐ Yes ☐ No

If you answered "yes" to the question above, please give the details of offense(s) for which convicted, date(s) of conviction(s), jurisdiction(s) (court, city, county, state, federal, foreign or military), and disposition(s) on the attached supplemental sheet marked "Criminal Conviction History Form". Exclude tickets for minor traffic and parking violations.

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CRIMINAL CONVICTION HISTORY

If you have ever been convicted of any crime, please give the details of the offense(s) for which convicted, date(s) of conviction(s), jurisdiction(s) (court, city, county, state, federal, foreign or military), and disposition(s). Please see page 1 for definition of "crime".

DATE	CONVICTION	MISDEMEANOR OR FELONY	DISPOSITION	LAW ENFORCEMENT AGENCY	CITY	STATE	COUNTY	OTHER FEDERAL, FOREIGN, MILITARY

PLEASE USE THE REMAINDER OF THIS PAGE FOR ANY ADDITIONAL INFORMATION

Name of Applicant

Can you provide verification of your eligibility to work in the U.S.? ☐ Yes ☐ No

Are you 18 years of age or older and a U.S. citizen? ☐ Yes ☐ No

EDUCATION AND TRAINING

College, University, Trade or Business Schools	City, State (List campus attended)	Degree/Diploma Attained/Year	Hours Earned	Major Area of Study

Proof of your degree from an accredited College/University may be required upon hire.

Other Training: Name and Location of Institution	Topic of Training	Diploma/Certificate

List Current Licenses/Professional Registrations/Certifications	State Received	Expiration Date(s)

Do you currently or have you ever worked for the Falcon Engineering? ☐ Yes ☐ No

If yes, please state the name of the division and the last employment date, if not included in the employment history below.

List reason for leaving Falcon Engineering Corporation employment.

Have you ever been dismissed or allowed to resign in lieu of dismissal from a position for misconduct or unsatisfactory service?

☐ Yes ☐ No

If yes, describe the circumstances even if you did not agree with your employer's decision:

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EMPLOYMENT HISTORY

List all employers for the past ten (10) years beginning with the most recent first. Account for all time employed, including self employment. If you do not have employment history, please proceed to page six. The State's policy is to verify the past five (5) years of employment history by contacting all supervisors listed below. If we cannot contact all of the supervisors listed, please explain why in the box below:

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HOURS PER WEEK

DATES WORKED

From (Mo/Yr)

To (Mo/Yr)

Company Name

Starting
Salary

Ending
Salary

Position

Address (No.,
Street, Suite No.)

Per Week, Month, Year

Duties

Supervisor's
Name

City, State, ZIP

Phone Number

Reason for
Leaving

HOURS PER WEEK

DATES WORKED

From (Mo/Yr)

To (Mo/Yr)

Company Name

Starting
Salary

Ending
Salary

Position

Address (No.,
Street, Suite No.)

Per Week, Month, Year

Duties

Supervisor's
Name

City, State, ZIP

Phone Number

Reason for
Leaving

Name of Applicant

EMPLOYMENT HISTORY

List all employers for the past ten (10) years beginning with the most recent first. Account for all time employed, including self employment. If you do not have employment history, please proceed to page six.

HOURS PER WEEK

DATES WORKED

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To (Mo/Yr)

Company Name

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Salary

Ending
Salary

Position

Address (No.,
Street, Suite No.)

Per Week, Month, Year

Duties

Supervisor's
Name

City, State, ZIP

Phone Number

Reason for
Leaving

HOURS PER WEEK

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Per Week, Month, Year

Duties

Supervisor's
Name

City, State, ZIP

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EMPLOYMENT HISTORY

Please list any other names you may have used while employed.

If you need additional space, please use the space on Page 6 designated for "Additional Information".

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PROFESSIONAL REFERENCES

This page shall be completed if you do not have employment history. If you do have employment history, this form is optional. However, the information on pages four and five should not be duplicated here. Please list the names and contact information of three professional references (current and/or former co-workers, customers, supervisors, teachers, professors, volunteer coordinators, internship managers, etc.) who may be contacted.

Name		Professional Relationship	
Telephone Number		E-mail Address	
Years Known			

Name		Professional Relationship	
Telephone Number		E-mail Address	
Years Known			

Name		Professional Relationship	
Telephone Number		E-mail Address	
Years Known			

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DRIVER FORM

Please complete this page if the position you are applying for may require you to drive a vehicle as part of your job responsibilities.

I understand to operate a personally owned vehicle or fleet motor vehicle for the furtherance of Phoenix Manufacturing LLC business purposes, I must have an acceptable driving record and complete applicable driver training as required by Arizona Administrative Code R2-10-207(12).

I understand the Driver Protection Privacy Act of 1994, amended September 1997, prohibits the release of my Motor Vehicle Record for reasons other than matters of motor vehicle or driver safety.

I understand I may be asked and would be responsible for providing a copy of my thirty-nine month motor vehicle record history if I do not have a current Arizona driver license.

Name (print as it appears on your driver license)

Do you have a current valid U.S. driver license?

☐ Yes

☐ No

State Issuing and Driver License Number

Do you have a current valid U.S. commercial driver license?

☐ Yes

☐ No

State Issuing and Driver License Number

Do you live in a Hubzone?

Yes

No

Do you have a current security clearance?

Yes

No

Are you able to obtain a security clearance?

Yes

No

Are you a citizen of the U.S?

Yes

No

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I certify that all the information provided herein is true and complete to the best of my knowledge. I agree and understand that omissions, misstatements and falsifications may cause forfeiture on my part of all eligibility to any employment with the Phoenix Manufacturing LLC and may be cause for rejection of this application, removal of my name from eligibility lists, or dismissal from Phoenix Manufacturing LLC employment. In addition, I give Phoenix Manufacturing LLC or 3rd parties the right to investigate and verify any information obtained through the application process. Permission is granted and I release from any and all liability any employer, agency, individual or educational institution assisting Phoenix Manufacturing LLC in providing relevant, job-related information that will assist in the process.

In connection with your employment application with Phoenix Manufacturing (the "Company"), this notice is intended to inform you that an investigative consumer report will be obtained on you from a consumer reporting agency for employment purposes. These purposes may include for hiring, retention, promotion or reassignment. The report may contain information about your character, general reputation, personal characteristics and mode of living, which may be based on personal interviews with sources such as your neighbors, friends or associates. The report may also contain information about you relating to your criminal information or history, credit history, driving and/or motor vehicle records, verification of your education or employment history, or other background checks. You have the right, upon written request made within a reasonable time after the receipt of this notice, to request disclosure of the nature and scope of any investigative consumer report to the Company and our background screening provider, National Crime Search, LLC, 3452 E. Joyce Blvd., Fayetteville, AR 72703 (888-527-3282). For information about National Crime Search, LLC's privacy practices, see www.nationalcrimesearch.com.

En relación con su solicitud de empleo con Phoenix Manufacturing LLC (la "Compañía"), el presente aviso tiene por objeto informar de que un informe de investigación del consumidor se obtiene a partir de una agencia de informes del consumidor para fines de empleo. Estos efectos pueden incluir para la contratación, retención, promoción o reasignación. El informe puede contener información acerca de su carácter, reputación general, características personales y modo de vida, que puede estar basado en entrevistas personales con fuentes tales como sus vecinos, amigos o socios. El informe también puede contener información acerca de usted en relación con la información criminal o de la historia, historial de crédito, la conducción y/o registros de vehículos de motor, la verificación de su educación o historial de empleo, u otras verificaciones de antecedentes. Usted tiene el derecho, previa solicitud por escrito dentro de un tiempo razonable después de la recepción de esta notificación, para solicitar la revelación de la naturaleza y el alcance de cualquier informe de investigación del consumidor a la Empresa y de la investigación de antecedentes del proveedor, de la Delincuencia Nacional de Búsqueda, LLC, 3452 E. Joyce Blvd., Fayetteville, AR 72703 (888-527-3282). Para obtener información acerca de la Delincuencia Nacional de Búsqueda, LLC prácticas de privacidad, consulte www.nationalcrimesearch.com.

My signature below certifies that I have read and understand this application and agree to the terms and conditions outlined in this document.

Printed Name

Date

Applicant Signature

Phoenix Manufacturing LLC an EOE Employer.